

For as little as \$5 a week, you can help provide emergency care for animals in need in Queensland.

## What is workplace giving?

Workplace Giving allows you to make regular donations from your pay to claim an immediate tax deduction.

## How does workplace giving help animals in need?

Payroll giving is the easiest and most effective way to directly help animals in need. It provides reliable income and directly supports our vital programs and services. RSPCA Queensland receives less than 1% government funding, so we are reliant on the kindness of the community to help us care for animals in need.



## How to get started?

Becoming a workplace giver is as simple as 1, 2, 3!

1. Complete the **Workplace Giving Authorisation Form** and give it to your Payroll Manager
2. Nominate RSPCA Queensland as your preferred charity
3. Request the Payroll Office to forward your form to:

**RSPCA Queensland Workplace Giving**  
**PO Box 3000, Archerfield BH Queensland 4108**

Or email:

[fundraising@rspcaqld.org.au](mailto:fundraising@rspcaqld.org.au)

The donation is then paid directly from your employer to RSPCA Queensland.

When your employer calculates the amount to be withheld from your salary each pay period, the donation amount to the RSPCA Queensland will be deducted from the gross salary before referring to the appropriate tax table.

## A message from the CEO

“

*Workplace Giving is a great way to give a little to achieve a lot. A small donation on a regular basis through your wage will ensure we can continue to care for the 50,000 animals we see through our shelters in Queensland each year. On behalf of RSPCA Queensland, thank you for choosing to help us in our mission to help all creatures great and small.*”



**Mark Townend**  
Chief Executive Officer,  
RSPCA Queensland

## The power of giving ...

A simple \$5 donation per week over a year will contribute \$260 directly to RSPCA Queensland. **Imagine the impact you can have over a lifetime.**

\$20	Provides one day of shelter and food for one animal
\$60	Provides one week of antibiotics to sick animals
\$180	Helps our vets to desex one animal so they are ready to be rehomed
\$300	Keeps one inspector on the road for one day, to prosecute animal cruelty offenders
\$350	Keeps an animal ambulance on the road for one day to help sick and injured animals in emergency situations

## Workplace Giving Authorisation

If you wish to support RSPCA Queensland by becoming a workplace giver, please complete this form, notify your payroll manager and send this back to us:

I would like to donate to RSPCA Queensland. Please deduct the amount nominated below from each pay period (tick one):

\$5

\$20

\$10

\$50

Other \$ \_\_\_\_\_

I authorise deductions to commence on the first pay date after receipt of this authorisation. This authority will remain enforced until cancelled in writing.

### Your Personal Details

Full Name \_\_\_\_\_

Company Name \_\_\_\_\_

Employee Number/Payroll ID \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

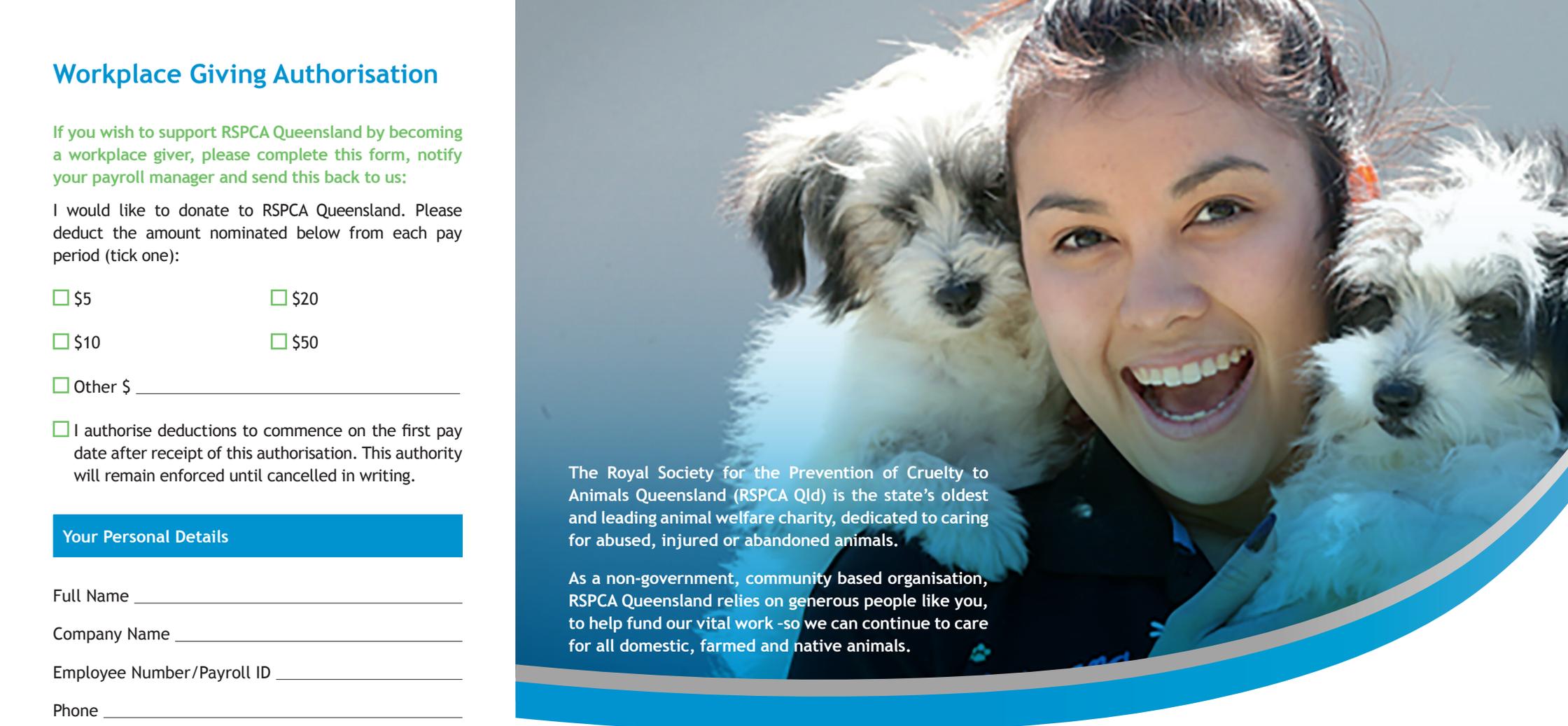
### Your Work Details

Payroll Officer \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_



The Royal Society for the Prevention of Cruelty to Animals Queensland (RSPCA Qld) is the state's oldest and leading animal welfare charity, dedicated to caring for abused, injured or abandoned animals.

As a non-government, community based organisation, RSPCA Queensland relies on generous people like you, to help fund our vital work -so we can continue to care for all domestic, farmed and native animals.

**RSPCA**  
Queensland

#### Contact Us

RSPCA Queensland  
Locked Bag 3000  
Archerfield BH, 4108 QLD

(07) 3426 9973  
fundraising@rspcaqld.org.au  
www.rspcaqld.org.au

*Helping Animals, Enlightening People, Changing Lives*

## Become a Workplace Giving Hero

Give small change to make big change to the lives of animals in need

**RSPCA**  
Queensland

# THANK YOU

## FOR CHOOSING TO HELP RSPCA QUEENSLAND CARE FOR ALL CREATURES GREAT AND SMALL

100% of your  
donation will help  
RSPCA Queensland save  
the lives of animals.

By choosing to donate to RSPCA Queensland, you are helping to save over 50,000 animals every year. From as little as \$5 per week, over a year you will contribute \$260 directly to RSPCA Queensland. **Imagine the impact you can have over a lifetime;**

\$20	Provides one day of shelter & food for one animal
\$60	Provides one week of antibiotics to sick animals
\$180	Helps our vets to desex one animal so they are ready to be rehomed
\$300	Keeps one inspector on the road for one day, to prosecute animal cruelty offenders
\$350	Keeps an animal ambulance on the road for one day to help sick and injured animals in emergency situations

Simply complete this form and send a copy to your payroll department at your workplace to authorise your employer to make regular donations from your pay. Please email a copy of this form to [fundraising@rspcaqld.org.au](mailto:fundraising@rspcaqld.org.au)

### Your Personal Details

Name \_\_\_\_\_ Department/Section \_\_\_\_\_ Location \_\_\_\_\_  
Employee Number \_\_\_\_\_ Email Address \_\_\_\_\_ Extension Number \_\_\_\_\_

### Your Donation Details

**Yes, I would like to support RSPCA Queensland via payroll deduction.**

RSPCA Queensland ABN is 74 851 544 037 and RSPCA Queensland is a registered Deductible Gift Recipient (DGR). Minimum donation of \$2 for tax deductibility.

I wish to contribute the following amount from my pay: (Please tick one or specify an amount)

\$20  \$50  \$75  \$150  \$250  \$500  \$1,000  Other \$ \_\_\_\_\_

I understand that the above deductions will be made from my pre-tax salary and forwarded to RSPCA Queensland. My employer will provide me with a summary of my donations for each financial year to record on my tax return.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Deductions will commence on the first available pay date following receipt of this authorisation. To cease or change your donation, please advise your Payroll Team in writing.

### More Information

Your personal details will not be forwarded to RSPCA Queensland unless you nominate to receive regular updates on how your donation is making a difference.

Tick this box if you would like to receive these regular updates from RSPCA Queensland.

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

**RSPCA Queensland thanks you for your support in helping all creatures great and small.**

Once completed, forward this form to your payroll team and please email a copy to [fundraising@rspcaqld.org.au](mailto:fundraising@rspcaqld.org.au)  
For more information on how to help RSPCA Queensland, visit [www.rspcaqld.org.au](http://www.rspcaqld.org.au).

#### OFFICE USE ONLY

Action: Deduction correctly loaded into Payroll system

Payroll Officer: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Checked By: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Action: Remittance of Donation set up

Accounts Officer: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Checked By: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_